



SASKATCHEWAN HOCKEY ASSOCIATION
#2 – 575 Park Street Regina, SK
TEL: 306-789-5101



APPENDIX I

Tips from the Host Committees for Hockey Weekend in Saskatchewan

- Begin Organizing six (6) months in advance.
- Composition of a Host Committee
 - Minor Hockey Executive
 - One parent from each Minor Team
 - Representative from Town/Village and/or Arena
 - Representative from Junior or Senior Hockey Team (If applicable)
 - Representative from SHA
- Create Committees for the Following Activities:
 - Banquet (Caterers; hall; tickets; decorations; set-up and take-down; Master of Ceremonies)
 - Silent Auction (gather items for auction; prepare auction sheets; arrange for credit card machine; fax receipts; “pick-of-the-litter” draw)
 - Raffle Table (Have one or two big ticket items donated for a raffle (Unity – 70 cc Quad and Gas BBQ); get donated early to get tickets sold early in hockey season with final draw during the weekend.
 - Advertising (Program; Placemats for Banquet; Newspapers; radio – fax weekend schedule of events to local newspapers and radio – SHA will assist provincially and SHA Website.)
 - Secretary (To keep notes/minutes on Committee meetings; reports; agendas; keep everyone updated with e-mails)
 - Treasurer (Can be the Minor Hockey Treasurer; have floats available; receive and deposit all money; pay invoices; produce final financial statement)
 - Additional Fundraisers for Weekend (Pancake Breakfast – have product donated; Celebrity Hockey Game; Cabaret; Chili & Bun Dinner; Hamburger Soup Dinner; Prize/Raffle Table – donated prizes)
 - Additional Activities (Outdoor Rink; Horse Hay Rides; Hot Dog Roast; Road Hockey Tournament)
 - Arena Canteen/Booth (Ensure they have extra supplies on hand for the weekend)



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APPENDIX II

Suggested Agenda of Activities for Hockey Weekend in Saskatchewan

Friday, January 17, 2020

- Social, Silent Auction (all raffles evening)
- Banquet, Guest Speakers
- Social

Saturday, January 18, 2020

- Pancake Breakfast
- Minor Hockey Games
- Prize Table/Raffles
- Sask. Female AAA Hockey League Game
- Sask. Male AAA Hockey League Game
- Saskatchewan Junior Hockey League Game
- Cribbage/Card Tournaments

Sunday, January 19, 2020

- Non-Denominational Church Service
- Minor Hockey Games
- Senior Hockey League Game

*Please note: Host communities have often scheduled events over the course of the entire week (ie. Jan. 13th to Jan. 19th).

"Shaping character for life... more than a game."

