



# SASK FIRST PROGRAM OF EXCELLENCE STAFF APPLICATION FORM • 2017/18

Dear Sask First & High Performance Staff Applicants,

SHA is now accepting staffing applications for the upcoming 2017/2018 Program of Excellence (POE) U18 Female U16 Female, and U16 Male.

All staff for the upcoming season will be named February 2018. We have combined the application form to include all staff positions for the POE Teams. If you wish to apply for more than one position, you only need to fill out the application form once. Please ensure that you have checked the appropriate position(s) that you would like to apply for.

### The POE Programs that are being applied for will be:

Four (4) coach positions (Head, Two (2) Assistants, One (1) Video) One (1) Trainer position and One (1) Equipment Manager for U18 Female Team Saskatchewan, Canada Winter Games Red Deer, Alberta February 2019

Four (4) coach positions (Head, Two (2) Assistants, One (1) Video) One (1) Trainer position and One (1) Equipment Manager, for U16 Male Team Saskatchewan Canada Winter Games Red Deer, Alberta February 2019

Four (4) coach positions (Head, Two (2) Assistants, One (1) Video) One (1) Trainer position and One (1) Equipment Manager for U16 Female Team Saskatchewan, location to be announced

All applications should include the following information:

- Staff Application Form    Hockey Background Resume    Criminal Record Check

The Selection Committee will consist of appointed SHA Board Members, Executive Director and Senior Coordinator of Hockey Development, High Performance.

**All applications are due to SHA by December 15th, 2017. Please return your applications to my attention at SHA, #2-575 Park St. Regina, SK. S4N 5B2. Or email to [joelh@sha.sk.ca](mailto:joelh@sha.sk.ca) if you have any questions please feel free to contact me.**

Best of luck to all applicants!

Yours in Hockey,

Joel Houseman  
Senior Coordinator of High Performance  
Saskatchewan Hockey Association



## SASKATCHEWAN HOCKEY ASSOCIATION

#2 - 575 Park Street, Regina, SK S4N5B2  
Phone: (306) 789-5101 • Fax: (306) 789-6112



*Shaping Character for Life... More Than a Game.*



**SASK FIRST PROGRAM OF EXCELLENCE**  
**STAFF APPLICATION FORM • 2017/18**

# **DEADLINE FOR APPLICATION**

# **December 15, 2017**



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## Job Description/Qualifications – POE (Program of Excellence)

### Coaches U-16 Male Team Saskatchewan & U16/ U18 Female Team Saskatchewan

- Ability to prepare and coach athletes identified in the Sask First program at Summer Camps
- Ability to design a technical curriculum and assume the responsibility as an evaluator at the Tournament
- Ability to work closely with the SHA Senior Coordinator of Hockey Development, Hockey Development staff and Director of Operations.
- Ability to work well with the appointed Head Coach/Assistant coach
- Ability to fulfill the time requirements as outlined above
- Strong interest and personal commitment to high performance athletic development
- Prior or current association with the Sask First program
- CHA/NCCP certification at the High Performance I / Advance I level
- Speak Out qualification

## Job Description –Team Trainer/Equipment Manager

- A strong interest and personal commitment to athletic training, safety and Risk Management.
- Responsibility of providing first aid and injury management for camp, team and competition.
- Ability to work in conjunction with Team Coaches and Director of Operations and assist where required with athlete evaluation.
- Qualified in the Hockey Canada Safety Program.
- Speak Out qualification

**NOTE:** These are non-salaried positions; however, CERTAIN expenses will be covered to attend the camps and competition as well as the Staff Orientation/Coaching Symposium.



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## TIME COMMITMENTS for APPLICANTS

### **U-18 Female Team Saskatchewan Applicants**

- Attend Staff Orientation/Coaching Symposium TBD in April 2018
- Attend **Sask First Regional Tournament** in Regina
- Attend Sask First Boot Camp May/August in Regina
- Attend Fall Camp September, 2017
- Attend Prep Rally January 2019, Saskatoon
- Attend Canada Winter Games Red Deer, February 2019

### **U-16 Male Team Saskatchewan Applicants**

- Attend Staff Orientation/Coaching Symposium TBD in April 2018
- Attend **Sask First Regional Tournament** in Regina
- Attend Sask First Boot Camp May/August in Regina
- Attend Fall Camp September 2017
- Attend Prep Rally January 2019, Saskatoon
- Attend Canada Winter Games Red Deer, February 2019

### **U-16 Female Team Saskatchewan Applicants**

- Attend Staff Orientation/Coaching Symposium TBD in April 2017
- Attend Sask First Boot Camp May/August in Regina
- Attend SFMAAAL Showcase September 2017



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## 1. References

Coaches and Trainers are required to provide Two (2) letters of recommendation. These letters can come from any of the following sources:

1. Minor Hockey Association.
2. A coach or trainer who has worked in the Sask First Program in the past.
3. A coach or trainer who you have worked with in the past.
4. An executive member for a past team you have coached.

## 2. Additional Information

On a separate page, please answer the following questions:

1. What is your understanding of the Team Saskatchewan Program? (Answer according to the program applied for.)
2. Describe the values of your coaching/training philosophy, and explain why it would fit well within the Team Saskatchewan program.
3. How does this coaching/training philosophy shape your hockey team's practice and game habits, strategies, and execution? Give examples.
4. If you would like to include a resume for further detail, please do so.

## 3. Selection Criteria

The following criteria will be used in making coach selections.

- a) Coaching certification level achieved.
- b) Academic (post-secondary) qualifications.
- c) Practical coaching/training experiences. List the teams' coached/trained, team records, leagues coached/training in, etc.
- d) S.H.A. involvement - NCCP/IP course conductor, volunteer, Coach Mentor etc.
- e) Current team coaching/training in 2016/17 hockey season.
- f) Playing experience.
- g) If the minimum required number of applications for any program are not received, the selection committee reserves the right to appoint a coach, or coaches in that program.
- h) Coaches who apply for a position in either the male or female programs, and who have a son or daughter who will be participating in that program will be excluded from the selection process.
- i) Letters of recommendation.

### CRIMINAL RECORD CHECK CONSENT:

I understand that any person applying for a position within this program must consent to a criminal record search.

Signature of Acceptance: \_\_\_\_\_

Date: \_\_\_\_\_



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